



Special Conditions of Contract

NT014-2025

**APPOINTMENT OF A SERVICE PROVIDER TO RENDER COMPREHENSIVE HYGIENE,
CLEANING SERVICES AND REFRESHMENT COORDINATION FOR THE NATIONAL
TREASURY BUILDINGS FOR A PERIOD OF THREE (3) YEARS**

CLOSING DATE: 28 NOVEMBER 2025 AT 11:00 AM

VALIDITY PERIOD: 90 DAYS

<p>S U P P L Y C H A I N M A N A G E M E N T</p>

A LEGISLATIVE AND REGULATORY FRAMEWORK

This bid and all contracts will be subject to the General Conditions of Contract issued in accordance with of the Treasury Regulations 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999), Preferential Procurement Policy Framework Act (PPPFA), NT SCM policy and any other applicable legislation. The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the Special Conditions of Contract are against the General Conditions of Contract, the Special Conditions of Contract takes precedence.

B. EVALUATION PROCESS AND CRITERIA

1. EVALUATION PROCESS

- 1.1. All bids will be evaluated in terms of functionality and preference point system which comprises of the following:

1.1.1 Phase 1A: Initial screening process

- a) In terms of National Treasury Instruction No. 4A of 2016/2017 regarding the National Central Supplier Database (CSD), all bidders must register on the CSD to provide the following information to be verified through the CSD:

- Business registration, including details of directorship and membership.
- Bank Account holder information.
- In the service of the State status.
- Tax compliance status.
- Identity number.
- Tender default and restriction status; and
- Any additional and supplementary verification information communicated by National Treasury.

- b) **Administrative compliance**

Duly completed and signed.

- Invitation to bid – SBD 1
- Pricing schedule SBD 3.3
- Declaration of interest–SBD 4
- Preference Point Claim Form – SBD 6.1
- Provide ID copies for all managing Directors.
- CIPC

1.1.2 Phase 1B: Functionality evaluation as per attached Terms of Reference

- a) Bids will be evaluated strictly according to the bid evaluation criteria stipulated in the terms of reference.

- b) Bidders must, as part of their bid documents, submit supportive documentation for all technical requirements as indicated hereunder. The panel responsible for scoring the respective bids will evaluate and score all bids based on their submissions and the information provided.
- c) Bidders will not rate themselves but need to ensure that all information is supplied as required. The Bid Evaluation Committee (BEC) will evaluate and score all responsive bids and will verify all documents submitted by the bidders.
- d) The panel members will individually evaluate the responses received against the following criteria as set out below:
- e) Individual value scores will be multiplied with the specified weighting for the criterion to obtain the marks scored for all elements. These marks will be added and expressed as a fraction of the best possible score for all criteria.
- f) The technical proposal will be scored out of 100 points, with a minimum threshold of 65% required. Bidders that do not meet the minimum functionality threshold of 65% will not be considered for further evaluation and will be regarded as submitting a non-responsive proposal. Bidders who meet the minimum threshold of 65% in the functionality evaluation will proceed to the next stage of evaluation, which involves a presentation.
- g) Bidders will be evaluated on the functionality evaluation criteria in a table below:

Table 1: Technical Evaluation Criteria

No	Criteria	Weights	Scoring
1.	<p>Proven Track Record</p> <p>The bidder must provide a minimum of 3 signed reference letters with signed contract(s) on client's letterhead from business organizations and/or entities that have used the bidder to provide cleaning services in the recent five (5) years(contactable references will be verified).</p> <p>Each letter must include the following information:</p> <ul style="list-style-type: none"> • Client name and industry • The contact person, phone number and company business address • Contract period • The value of the contract awarded • State the number of personnel who were employed to deliver the services and brief description of the project scope. <p><i>NB: The bidder must provide written references from its own clients, and not that of its sub-contractors.</i></p>	30%	<p>5- Excellent 5 or more reference letters submitted</p> <p>4- Very Good 4 reference letters submitted</p> <p>3 -Good 3 reference letters submitted</p> <p>2- Average 2 reference letters submitted</p> <p>1 – Poor 0-1 reference letters submitted .</p>

NT014-2025: APPOINTMENT OF A SERVICE PROVIDER TO RENDER COMPREHENSIVE HYGIENE, CLEANING SERVICES AND REFRESHMENT COORDINATION FOR THE NATIONAL TREASURY BUILDINGS FOR A PERIOD OF THREE (3) YEARS

	Evidence: Letters that do not reflect all the information as required will not be considered		
2.	<p>Project Plan:</p> <p>Provide a detailed proposal to indicate how the services described in the terms of reference will be executed, monitored and controlled. The proposal should address the following aspects:</p> <ul style="list-style-type: none"> • Staff capacity • Outline delivery schedule & timetable • Contingency plan • Environmental Controls • Health & Safety 	20%	<p>5- Excellent Proposal addresses 5 or more criterion aspects</p> <p>4- Very Good Proposal addresses 4 of the criterion aspects</p> <p>3 -Good Proposal addresses 3 of the criterion aspects</p> <p>2- Average Proposal addresses 2 of the criterion aspects</p> <p>1 – Poor Proposal addresses 1 of the criterion aspects</p>
3.	<p>Team Leader Experience:</p> <p>Bidder must attach the Team Leader CV indicating experience of a minimum of 5 years in the Team Leader Role in the Cleaning or Hygiene Industry with a Minimum Matric certificate (Grade 12) or equivalent or higher (attach a copy).</p> <p>Note: Years of experience will be calculated from Team Leader work history as listed under (Starting date & end dates in months & years must be clearly stated in the CV)</p> <p>Evidence: No copy of qualification provided and certification of proof older than 6 months will lead to allocation of the lowest score.</p>	25%	<p>5 = 8 or more years' relevant experience</p> <p>4 = 6 to 7 years relevant experience</p> <p>3 = 5 years' relevant experience</p> <p>2 = 3 to 4 years relevant experience</p> <p>1= less than 2 years' experience</p>
4.	<p>Supervisor Experience:</p> <p>Bidder must attach the Supervisors CV indicating experience of a minimum of 3 years in the Supervisor Role in the Cleaning or Hygiene Industry with a Minimum Grade 10 or higher (attach a copy). Bidders to submit three (3) CVs for Supervisors, all CVs will be evaluated, and an average score will be allocated accordingly.</p> <p>Note: In the case where more than 3 CVs are submitted, only the first three will be</p>	25%	<p>5 = 6 or more years relevant experience</p> <p>4 = 4 to 5 years relevant experience</p> <p>3 = 3 years relevant experience</p> <p>2 = 2 years relevant experience</p> <p>1= less than 1 year experience</p>

NT014-2025: APPOINTMENT OF A SERVICE PROVIDER TO RENDER COMPREHENSIVE HYGIENE, CLEANING SERVICES AND REFRESHMENT COORDINATION FOR THE NATIONAL TREASURY BUILDINGS FOR A PERIOD OF THREE (3) YEARS

	evaluated. Years of experience will be calculated from Supervisor work history as listed under (Starting date & end dates in months & years must be clearly stated in the CV) Evidence: No copy of qualification provided and certification of proof older than 6 months will lead to allocation of the lowest score.		
	Minimum Threshold	65 %	
	Total	100%	
Bidders who did not meet a minimum threshold of 65% on Technical Evaluation Criteria will be disqualified for further evaluation on site inspection evaluation			

Stage 1b: SITE INSPECTION

National Treasury reserves the right to conduct site inspections and take pictures for evidence.

A compulsory site inspection will be conducted for shortlisted bidders. The company must have a physical office/site to evaluate the infrastructure setup, Human Resources Management and Equipment. Below is the evaluation criteria for the site inspection:

No	Criteria	Weight	Scoring criteria
1.	Office Space: Fully functional premises with an office space which includes the following items. <ul style="list-style-type: none"> • Proof of Lease Agreement / Title Deed • Storage Facility • Compliance with OHS Act • Cleanliness of the facility/office & storages <i>(The following can be provided as proof of ownership for the service provider and must also be made available during the site inspection)</i> <ol style="list-style-type: none"> 1. Proof of ownership or lease agreement of office building (valid lease agreement) 	30%	5- Excellent Fully functional office space with high quality and equipment provided for the 4 items together with proof of ownership of the office(s). 4- Very Good Functional office space with all 3 items provided together with proof of ownership of the office(s). 3- Good Office Space provided with 2 items including proof of ownership of the office(s). 2- Average Office Space provided with 1 items and no proof or ownership of the office(s). 1-Poor No office space

NT014-2025: APPOINTMENT OF A SERVICE PROVIDER TO RENDER COMPREHENSIVE HYGIENE, CLEANING SERVICES AND REFRESHMENT COORDINATION FOR THE NATIONAL TREASURY BUILDINGS FOR A PERIOD OF THREE (3) YEARS

2.	Human Resources Management The following must be submitted: <ul style="list-style-type: none"> • Recruitment Policy/ Strategy • Labour Relations Policies • Staff Compliment • Organogram • Payroll Administration • Financial resources (bank letters) 	35%	5- Excellent All 6 items demonstrated together with the relevant documentation. A demonstration of how the 6 items are used to achieve operational efficiency. 4- Very Good 5 items demonstrated together with the relevant documentation. 3- Good 4 items demonstrated with some documentation. 2- Average 3 items demonstrated with some documentation. 1-Poor 2 or none of the items demonstrated and no documentation.
3.	Equipment Demonstrate sufficient equipment to undertake the required service guided by below. <ul style="list-style-type: none"> • PPE/Uniform for staff • Equipment/tools of trades availability (register) • Stock availability • Vehicles (Provide proof of vehicles ownership/ logbook) 	35%	5- Excellent Demonstration and clear articulation all 4 items with evidence and correlating information. Provided evidence of availability of equipment 4- Very Good Demonstration and clear articulation only 3 items with evidence and correlating information. 3- Good Demonstration of only 2 of the items. 2- Fair Demonstration of only 1 of the items. 1-Poor Only 1 or none of the items demonstrated or None of the items demonstrated.
	Total	100%	
	Threshold	70%	
Bidders who did not meet a minimum of 70% for site inspection will be disqualified for further evaluation on price and Specific goals.			

Each panel member will rate each individual criterion on the score sheet using the following scale:

Value	Description
5 - Excellent	Meets and exceeds the functionality requirements
4 - Very Good	Above average compliance to the requirements
3 - Good	Satisfactory and should be adequate for stated element
2 - Average	Compliance to the requirements
1 - Poor	Unacceptable, does not meet set criteria

TERMS AND CONDITIONS

- The Service Provider will be contracted directly with the National Treasury.
- National Treasury reserves the right to screen and vet shortlisted service providers before appointments.
- National Treasury reserves the right to communicate with the service providers pertaining to information submitted on the closing date and time.
- The contract value should be inclusive of all costs and VAT
- The bidder acknowledges and agrees to fully comply with the Protection of Personal Information Act (POPIA), 2013 (Act No. 4 of 2013) and all relevant data protection legislation in handling any personal and sensitive information provided by the Department during the tender process and thereafter.
- The bidder is required to sign a Non-Disclosure Agreement (NDA) to safeguard the confidentiality of all information provided by the Department during the tender process. This includes, but is not limited to, any personal, sensitive, or proprietary information. The bidder shall not disclose any such information to any third party without prior written consent from the Department.
- During the due diligence process, the information submitted by the bidder is verified, and any misrepresentation thereof may disqualify the bid in whole or in part.
- The State also reserves the right to conduct any evaluation verifications before the final award or at any time during the term contract period.
- It is imperative that bidders ensure compliance with all applicable labour and related legislation and associated standards, including but not limited to the Basic Conditions of Employment Act, 1997 (Act 75 of 1997), Labour Relations Act, 1995 (Act No.66 of 1995), and Unemployment Insurance Act, 2001 (Act 63 of 2001). The Department will monitor and enforce compliance with these requirements during the contract period.
- Bidders undertake to remain compliant with all applicable labour laws and regulations, including but not limited to Unemployment Insurance Fund ("UIF") and Provident Fund obligations for the entire duration of the contract.
- Bidders are expected to pay employees at least the minimum monthly basic wage, as prescribed by the Labour Relations Act, 1995 (Act No.66 of 1995) and any relevant sectoral determinations issued by the Department of Employment and Labour. This includes but is not limited to compliance with UIF and Provident Fund requirements.
- Bidders must comply with the National Minimum Wage provisions prescribed for the cleaning services sector by the Department of Employment and Labour. Bidders who submit pricing below the applicable minimum wage will be disqualified during the pricing evaluation stage.
- The successful bidder will be required to demonstrate compliance with UIF registration and contribution requirements monthly during the term of the contract and the successful bidder's

compliance with UIF registration and contribution requirements prior to contract award will be verified. Failure to demonstrate such compliance will result in withdrawal of the award.

- Bidder to submit detailed breakdown of labour cost for each NT site. The bidder is instructed to ensure that the bid price for overheads is not less than 5% of the Labour Cost per month and bid price for profit is not less than 10% of the labour cost per month. Should the price be less the bid will be regarded as non-responsive and will be disqualified at the pricing evaluation stage.
- National Treasury reserves the right to appoint or not to appoint any bidder.
- Any continued non-compliance with the above requirements that is not rectified may lead to restriction of the bidder from doing business with government.
- National Treasury may report cases to National Regulator Compulsory Specifications (NRCS) for non-compliance to conformity of product(s) or service(s) to health, safety, or environmental protection requirements of a standard, or specific provisions of a standard.
- Bidders are required to have their own delivery vehicle to provide the services they are appointed for.

TERMINATION

The State shall be entitled to terminate this agreement if one or more of the following occur:

- The successful bidder will be subjected to company and personnel screening by the State Security Agency (SSA). This appointment will be terminated with immediate effect if the verification report from SSA has negative results.
- The department will, during the contract term on a month-to-month basis, monitor the successful bidder's ongoing compliance with all applicable labour legislation, including but not limited to the Unemployment Insurance Fund, Compensation Fund, Provident fund and any other relevant regulatory requirements. Failure to demonstrate such compliance will result in withdrawal of the award.
- National Treasury reserves the right to terminate the contract where the successful bidder is unable to meet the service level requirements or is not compliant with any relevant applicable legislation.
- National Treasury reserves the right to terminate the contract if there is a breach of the agreed specifications, non-compliance with relevant legislation or failure to meet service level requirements.
- The service provider decides to transfer the contract or cede the contract.
- The service provider does not honour contractual obligations, including the submission of information.
- The service provider is provisionally or finally liquidated, making it impossible for the service provider to perform its functions in terms of this Contract.
- The service provider commits an act of insolvency.
- In the event that the service provider is a member of an unincorporated joint venture or consortium and the membership of such joint venture or Consortium changes.

- The State reserves its right to terminate the Contract in the event that there is a change in ownership of the service provider that has the effect that over 50% ownership of the service provider belongs to the new owner without prior written approval of the State.
 - Either Party may terminate this Contract for breach in the event that the other party fails to comply with any of its obligations in terms of this Contract and has failed to remedy such breach within fourteen (14) calendar days' written notice to remedy such non-compliance.
 - Notwithstanding the provisions above, either Party may terminate this Contract by giving the other Party 30 (thirty) days' written notice to that effect.

DUE DILIGENCE

The State reserves the right to:

- Conduct due diligence during the evaluation process to determine the ability of the bidder to honour contractual obligations that might emanate from this tendering process. The due diligence is not only limited to the bidder but to all parties the bidder might have confirmed to do business with for the fulfilment of the contract that might be awarded.
- Conduct due diligence prior to final award or at any time during the contract period and this may include pre-announced/ non-announced site visits. During the due diligence process the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or parts thereof.
- Conduct any evaluation verifications prior to final award or at any time during the contract term period.

2. EVALUATION CRITERIA

- a) In terms of regulation 4 of the Preferential Procurement Regulations pertaining to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), responsive bids will be adjudicated by the State on the 80/20-preference point for Specific goals in terms of which points are awarded to bidders on the basis of:
- The bidden price (maximum 80 points)
 - Specific goals (maximum 20 points)
- b) The following formula will be used to calculate the points for price in respect of bidders with a Rand value up to R50 000 000:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of tender under consideration;

P_t = Price of tender under consideration; and

P_{\min} = Price of lowest acceptable tender.

A maximum of 20 points may be awarded to a tenderer for the specific goals specified for the tender.

The points scored for the specific goal must be added to the points scored.

for price and the total must be rounded off to the nearest two decimal places. Subject to section 2(1)(f) of the Act, the contract must be awarded to the tenderer scoring the highest points.

- c. The State reserves the right to arrange contracts with more than one contractor.

2.1 POINTS

The Preferential Procurement Regulations 2022 were gazetted on 4 November 2022 (No. 47452) with effect from 16 January 2023. The 80/20 preference points systems will be applied in accordance with the formula and applicable points provided for in the respective status level contributor tables in the Regulations.

Note to organs of state: 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

	Specific goals	Score	Required proof/ documents to be submitted for evaluation purposes
1.	<p>The company owned by people who are Youth.</p> <ul style="list-style-type: none"> 100% company owned by Youth= 5 points 75% - 99% company owned by Youth = 3 points 60% - 74% company owned by Youth = 2 points 51%- 59% company owned by Youth = 1 points 0 - 50% company owned by Youth = 0 points 	5 points	<p>Proof of claim as declared on SBD 6.1 (one or more of the following will be used verifying the tenderer's status:</p> <ul style="list-style-type: none"> Certified identification documentation of company director/s In case of joint venture consolidated B-BBEE certificated if the tendering company is a Consortium, Joint Venture, or Trust (Issued by verification agency accredited by the South African Accreditation System). Agreement for a Consortium, Joint Venture, or Trust.
2.	<p>The company is owned by Black people.</p> <ul style="list-style-type: none"> 100% company owned by black people = 5 points 75% - 99% company owned by black people = 3 points 60% - 74% company owned by black people = 2 point 51%- 59% company owned by black people = 1 point 0 - 50% company owned by black people = 0 points 	5 points	
3.	The company owned by Women.	5 points	

NT014-2025: APPOINTMENT OF A SERVICE PROVIDER TO RENDER COMPREHENSIVE HYGIENE, CLEANING SERVICES AND REFRESHMENT COORDINATION FOR THE NATIONAL TREASURY BUILDINGS FOR A PERIOD OF THREE (3) YEARS

	<ul style="list-style-type: none"> • 100% company owned by women = 5 points • 75% - 99% company owned by women = 3 points • 60% - 74% company owned by women = 2 points • 51%- 59% company owned by women = 1 points • 0 - 50% company owned by women = 0 point 		
4.	<p>The company owned by people who are disabled.</p> <ul style="list-style-type: none"> • 100% company owned by people who are disabled = 5 points • 75% - 99% company owned by people who are disabled = 3 points • 60% - 74% company owned by people who are disabled = 2 point • 51%- 59% company owned by people who are disabled = 1 points • 0 - 50% company owned by people who are disabled = 0 points 	5 points	

***NB: Points will be allocated based on % ownership to the Company (main tendering entity). Please attach proof/ required documents.**

Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim with regard to preferences, in any manner required by the organ of state.

- The points scored by a bidder in respect of points indicated above will be added to the points scored for price.
- Bidders are requested to complete the various specific goals forms in order to claim points.
- Only a bidder who has completed and signed the declaration part of the preference claim form will be considered for specific goals.

- d) The National Treasury may, before a bid is adjudicated or at any time, require a bidder to substantiate claims made with regard to their specific goals.
- e) Points scored will be rounded off to the nearest 2 decimals.
- f) In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of points for the bid. Should two or more bids be equal in all respects, the award shall be decided by drawing of lots.
- g) A contract may, on reasonable and justifiable grounds, be awarded to a bid that did not score the highest number of points.

3. MANDATORY REQUIREMENTS

3.1 A paper-based administrative evaluation will be carried out on all the bids received and if the under mentioned documentation is not signed or attached, such a bid will be eliminated from any further evaluation.

- a) Valid proof of registration with the Cleaning Body Association but not limited to the Cleaning Association of South Africa (CASA), National Contract Cleaners Association (NCCA), Black Economic Empowerment Cleaning Association (BEECA).
- b) The bidder must be in compliance with Compensation for Occupation Injuries and Diseases Act (COIDA) of 1993 (amended in 1997) and submit a valid Letter of Good Standing.
- c) Valid Proof of Public Liability Insurance of R3 million (Insurance must be valid).
- d) Valid Proof of Provident Fund Compliance (submit list of currently registered employees if applicable).
- e) Signed joint venture agreement (if applicable).

FAILURE TO ADHERE TO THE CONDITIONS OF THE BID WILL LEAD TO DISQUALIFICATION.

NOTE: Additional Required Documents (Not for disqualifications)

- f) Proof of company registration on Central Supplier Database Registration (CSD)
- g) In the case of a Joint Venture, Consortium, Trust, or Partnership a Valid Tax Clearance Certificate and/or SARS issued pin code for both companies must be submitted (which will be verified)
- h) In the case of a Joint Venture, Consortium, Trust, or Partnership, a signed teaming agreement must be submitted.
- i) In the case of a Joint Venture, Consortium, Trust, or Partnership, a Consolidated or for both companies Central Supplier Database Registration (CSD) or both companies' CSD are required.
- j) Tax compliance status verification Pin issued by SARS. (which will be verified)
- k) Submit a copy of the Companies and Intellectual Property Commission (CIPC) registration previously known as CK Document.
- l) In the case where more than 3 CVs are submitted for supervisor role, only the first three will be evaluated.

- m) Team leader and Supervisor to have Level 1 First Aid Training (provide valid certificate(s) as proof).
- n) Team leader and supervisor to provide copies of qualifications.

NOTE:

- ***The National Treasury may contact bidders in case additional information is required.***

4. TAX COMPLIANCE STATUS

Bids received from bidders with a non-compliant tax status may be disqualified with failure to update the Tax Status within 7 days.

5. VALUE ADDED TAX

All bid prices must be inclusive of 15% Value-Added Tax where applicable.

6. CLIENT BASE

- 6.1** National Treasury reserves the right to contact references during the evaluation and adjudication process to obtain information.

7. LEGAL IMPLICATIONS

Successful service providers will enter into a service level agreement with National Treasury

8. COMMUNICATION

National Treasury may communicate with bidders for, among others, where bid clarity is sought, to obtain information or to extend the validity period. Any communication either by letter or electronic mail or any other form of correspondence to any government official, department or representative of a testing institution or a person acting in an advisory capacity for the National Treasury in respect of this bid between the closing date and the award of the bid by the bidder is prohibited.

9. SUBMISSION OF BIDS

9.1 ONLINE BID SUBMISSION

- 9.1.1 Bidders must submit their bids online through the e-Tender Publication portal.
- 9.1.2 Manual or hardcopy bids are **NOT** acceptable.
- 9.1.3 The online e-Tender publication portal can be accessed on the following link:
<https://www.etenders.gov.za/>
- 9.1.4 The link for online bid submission tutorial is attached as <https://youtu.be/B7pNseNJYHM>
- 9.1.5 Bidders must ensure that bids are uploaded onto the system by the stipulated date and time.
- 9.1.6 If a bid is late and or loaded incorrectly by the closing date, it will not be accepted and receive further consideration.
- 9.1.7 Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth, or the size of the number of uploads they are submitting. National Treasury will not be held liable for any challenges experienced by bidders as a result of their technical challenges. Please do not wait for the last hour to submit. Queries sent on the closing date will not be considered, queries should be sent at least a day before the closing date to prevent issues of not receiving assistance and National Treasury will not be held liable resulting in non-submission.
- 9.1.8 Bidders to adhere to all the rules for the online bid submission.

10. LATE BIDS

Bids received after the closing date and time will **NOT** be accepted for consideration.

11. COUNTER CONDITIONS

Bidders' attention is drawn to the fact that amendments to any of the Special Conditions by bidders will result in such bids being disqualified.

12. PROHIBITION OF RESTRICTIVE PRACTICES

- a. In terms of section 4(1) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is/ are or a contractor(s) was/were involved in:
 - directly or indirectly fixing a purchase or selling price or any other trading condition;
 - dividing markets by allocating customers, suppliers, territories or specific types of goods or services; or
 - collusive bidding.
- b. If a bidder(s) or contractor(s), in the judgment of the purchaser, has/have engaged in any of the restrictive practices referred to above, the purchaser may, without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered or terminate the contract in whole or in part and refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

13. FRONTING

- a. The National Treasury supports the spirit of broad-based black economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves in accordance with the Constitution and in an honest, fair, equitable, transparent, and legally compliant manner. Against this background the National Treasury condemns any form of fronting.

The National Treasury, in ensuring that bidders conduct themselves in an honest manner will, as part of the bid evaluation processes, conduct, or initiate the necessary enquiries/investigations to determine the accuracy of the representation made in bid documents. Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade and Industry, be established during such an enquiry/investigation, the onus will be on the bidder / contractor to prove that fronting does not exist. Failure to do so within a period of 14 days from date of notification may invalidate the bid/contract and may also result in the restriction of the bidder/contractor to conduct business with the public sector for a period not exceeding ten years, in addition to any other remedies the National Treasury may have against the bidder/contractor concerned.

14. TIMEFRAMES AND FORMAL CONTRACT

Successful bidder(s) will enter into a formal contract with the National Treasury.

15. FUNCTIONALITY/TECHNICAL PROPOSAL

Bid No: **NT014-2025**

Description: **APPOINTMENT OF A SERVICE PROVIDER TO RENDER COMPREHENSIVE HYGIENE, CLEANING SERVICES AND REFRESHMENT COORDINATION FOR THE NATIONAL TREASURY BUILDINGS FOR A PERIOD OF THREE (3) YEARS**

Bid closing date and time: **28 NOVEMBER 2025 AT 11H00AM**

16 PRICE/ FINANCIAL PROPOSAL

Bid No: **NT014-2025**

Description: **APPOINTMENT OF A SERVICE PROVIDER TO RENDER COMPREHENSIVE HYGIENE, CLEANING SERVICES AND REFRESHMENT COORDINATION FOR THE NATIONAL TREASURY BUILDINGS FOR A PERIOD OF THREE (3) YEARS**

Bid closing date and time: **28 NOVEMBER 2025 AT 11H00AM**

17 CONTACT DETAILS

General/ Bid enquiries should be in writing to: NTAdministrativeTenders@Treasury.gov.za